



ENTRY FORM

Red House Group Members Exhibition



'TWENTY TEN'

A whole gallery exhibition of artworks in all media

15 January - 7 February 2010

**PLEASE READ THE FOLLOWING INFORMATION CAREFULLY,
& NOTE ADDITIONAL INFORMATION OVERLEAF.**

- One piece of artwork per member.
- An entry fee of \$10.00 (inc GST) will apply to cover the gallery hire fee. \$10 fee must be submitted with Entry Form.
- **Please make cheques payable to 'Red House Group Inc'**
- This is a whole gallery exhibition but there are still limited spaces (the artwork quota of 90 may be full before closing date) so return your entries A.S.A.P. to ensure your inclusion in this exhibition..
- **Exhibitors, please note:** All entries:
 - 1) Must have been **recently finished** (*in the past twelve months*)
 - 2) Must not have been exhibited in conjunction with Red House or Gallery M before (*including the shop*).
 - 3) Must have the correct hanging devices (*see details overleaf*)
 - 4) Must be well presented, with neat backing, new tape etc. Old, chipped or dirty frames are not suitable, and bring down the standard of the entire exhibition.
 - 5) 3D artworks must not have rough or dirty bases that could damage display plinths (*see over*)
- **Artworks that do not comply with all of the above guidelines will NOT be accepted.**
- **Artwork must be delivered to Gallery M on Tuesday 12 January between 10 am - 4pm** (please bring work in as early as possible) If you are unable to bring work in these times, please make arrangements with Gallery staff to deliver prior to that date **NO WORK CAN BE ACCEPTED AFTER 4pm Tuesday 12 January**
- Consignment notes and artwork labels will be included in the January mail-out.
- **PLEASE READ IMPORTANT INFORMATION OVERLEAF RE HANGING ETC.**

Please complete the section below and return with fee to Gallery M by **Monday 30 November 2009**

<h2 style="margin: 0;">Red House Group Members Exhibition</h2> <h3 style="margin: 0;">'TWENTY TEN' 15 January - 7 February 2010</h3>	
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MEMBER NAME:	CONTACT PHONE:
BRIEF DESCRIPTION OF TYPE OF ARTWORK (ie: painting, photograph, sculpture, ceramics, jewellery etc)	
APPROX DIMENSIONS:	Wall Hanging 2D / Podium-Floor Display 3D (<i>please circle</i>)
I CAN ASSIST WITH HANGING THE EXHIBITION ON WEDNESDAY 13 JANUARY YES / NO (<i>see notes over</i>)	

OFFICE USE ONLY	Date received:	Rec no:	Amount: \$
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keep this sheet for your information

EXHIBITION TERMS AND CONDITIONS

IMPORTANT DATES

- ◆ **Entry submission:** The Entry Form (lower section overleaf) to be submitted by 30 November 2009. If the quota of 90 artworks has been reached before 30 November, the entry form cannot be accepted. Lodge entries ASAP to ensure participation.
- ◆ **Delivery of artwork:** 10am-4pm Tuesday 12 January 2010. If you have any difficulty with the delivery time, contact Gallery M staff to arrange delivery before that date.. **Work cannot be accepted after 12 January.**
- ◆ **Official opening event:** Friday 15 January 2010 (6 - 8pm) All members are encouraged to attend.
- ◆ **Collection of artwork:** Monday 8 February 2010. All work to be collected. No responsibility will be taken for artwork uncollected after that date, unless prior arrangements have been made.

RIGHT OF REFUSAL

- (a) Gallery M staff have the right to refuse any work.
- (b) Any work that may be considered racist, sexist or offensive may not be accepted.

COPYRIGHT

- (a) Copyright of all work remains with the originator of the artwork.
- (b) Gallery M reserves the right to document the artworks, maintain a file and utilise images of the artwork for publicity, information or archival purposes.
- (c) Any exhibitor has the sole responsibility for ensuring that their artwork does not infringe another creator's copyright. Artwork that may infringe the cultural property or moral rights of another person or group may not be displayed.

HANGING AND DISPLAY

- (a) All hanging works must be suitably mounted or framed, with securely fixed hanging wires **attached to D-rings**. The Gallery M hanging system requires hooks to be inserted into the D-rings on either side of the artwork. Screws or lock fittings on metal frames are not suitable.
Artwork that does not meet the above hanging requirements will not be accepted.
- (b) Any display cabinets (provided by exhibitor) must be approved by the Gallery Staff.
- (c) All artwork must be well finished, without sharp edges or rough bases. Any 3-D work should have felt (or similar) on the base if there is any chance of the display stand being damaged.

INSURANCE

It is the Exhibitor's responsibility to insure their own works whilst in transit. All artwork on the premises is insured against Burglary (excluding theft without forcible entry) and Fire only. Maximum claim limits apply. Additional insurance, including Theft, Accidental Breakage or Malicious Damage is the responsibility of the Exhibitor.

GST

All exhibitors must complete a GST / hobby artist declaration when delivering their artwork (on Exhibition Agreement). Exhibition Agreement forms and artwork labels will be sent to all exhibitors before the exhibition delivery date.

COMMISSION

A commission of 33% (includes GST) will be taken from the sale price of any sold items.

PAYMENT FOR SOLD WORKS

Payment for any sold works should be available for collection within 30 days after the conclusion of the exhibition.

GALLERY INFORMATION

Hours: Mon - Fri: 10am-4pm; Sat: 12 noon-4pm; Sun: 1-4pm **P:** 8377 2904 **E:** info@gallerym.net.au **www.gallerym.net.au**

Artists who have volunteered to help with hanging this exhibition will be contacted if required.

ARTIST STATEMENT (about the artwork)

This will be typed and displayed adjacent to the artwork in the exhibition.

THIS STATEMENT IS PREPARED IN ADVANCE OF ARTWORK DELIVERY -
STATEMENTS RECEIVED DURING HANGING / SET UP WEEK CANNOT BE ACCEPTED